



## **Educational Program Grant Task Force Charging Document**

### **Purpose**

The Educational Program Grant Task Force is charged by the Programs & Services Steering Committee to annually administer its budget to fund education programs relevant to the organization and its members.

### **Chair and Members**

The Educational Program Grant Task Force should be comprised of at least 4 Board and non-Board members, one of whom is a NAHPAC member and one an allied health professional who is not currently a member of NAHPAC.

The Educational Program Grant Task Force Chair is appointed annually by the Programs & Services Steering Committee Chair with preference given to individuals who have experience serving on the Task Force. The Programs & Services Steering Committee Chair and the Executive Director serve as ex officio members of the task force.

### **Responsibilities & Guidelines**

The Educational Program Grant Task Force reviews and approves submitted grant applications as well as assesses the landscape for educational program grants and recommends -- and, as appropriate, implements -- adjustments or innovations that would increase the number or improve the quality or relevance of grant applications.

The Task Force meets at least semi-annually via electronic communication or in person as is most appropriate. Members will be notified in advance of all meetings.